

Note to the Virginia Area Assembly from the Hilton Doubletree

Subject: Hotel renovation and parking

Good Afternoon and thank you for having your event with us here at DoubleTree Midlothian. I wanted to reach out to you and make you aware of the changes that have taken place here at the hotel. We have nearly completed our meeting space renovations which look wonderful and bring a fresh look to the hotel, we are also still constructing the new hotel behind the current standing one. With this construction it has taken away parking spots which will be available again once the construction is complete, however, in the mean time we have reached out to nearby parking lots that are within walking distance of the hotel for any overflow parking needed. Below you will find a detailed diagram of the parking lots associated with the hotel, you will also see parking lots that are NOT associated with the hotel and have made it known that they will be towing vehicles. If overflow parking is needed for groups a sign will be located in the overflow lot indicating a number to call for shuttle pickup and drop off for all attendees. If you have questions, please don't hesitate to contact me. Overflow parking may not be needed for this event, but just in case I wanted to pass along this information for attendees are aware.

Thank you and have a wonderful day.

Evan Anderson

Sales Manager, Hilton Doubletree

